Form. AR-50-71

STATE OF GEORGIA

## Application for RECORDS DISPOSITION STANDARD

OFFICE OF SECRETARY OF STATE
DEPARTMENT OF ARCHIVES & RISTORY
RECORDS MARAGEMENT DIVISION

PAGE 1

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December 11, 1972 fr 2. Agency Application Re. 90	ront and reverse of t and forward to Departm scords Management Off		nal and two copies	Date Received DEC 1919	72 #5	on Bo.	tere con EC 22	Ť
Georgia Department of Consumer Protection -  19 Hunter Street, S.W.	Agriculture Field Inspe			George Seat	.OES			·
Atlanta, Georgia 30334				5. Press title Director		6.16		· · · · · · · · · · · · · · · · · · ·
7.ACTION REQUESTED ESTABLISH DISP RECORD WILL CO	OSITION STA	ANDARD; ACCUMULATE.		OSE OF PRES				-
Dates of Series Oct. 1971 to Date		otection Insp						
10. What is the function	of the office	in which th	is record se	eries is crea	ated?		:	
all food handling fir for the licensing of stores; issues licens products for compliar for sale for laborate product lables for contitems suspected of be conditions of firms	food process se, if applicance; suspends ory analysis onformity to eing out of o	sing plants, we cant is qualify a licenses for for quality a rules and rec	wholesale for ied; inspect causes; col and quantity gulations;	ood warehouse ts food firm llects sample y of the pro- issues withho	es, and ms facil es of fo duct; re old from	retai ities od it views sale	and it ems of food for food	ts fered
11. This file contains the and file arrangement)	e following o	locuments (inc	clude form	numbers and t	titles,	if an	у,	
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	ATTA	CH SAMPLES OF	THE FILE					· .
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Letter-size File Drawers	6	9	ANNUAL RATE	OF ACCUMULATION		. 4		6 .
Legal-size File Drawers			Floor Space Occu	pled (Square Feet)	In Offic	e(s)	In Store	ge Area(a)
					This Year's	Lau' Year's	Preceding Year's	All Prior Years'

AVERAGE DATLY REFERENCES

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26. Recommendations   Agency   Head/Designee	QUESTIONNAIRE Place an "s" in the proper column. If answer is "YES," please explain	Ϋ́ES	ΝÔ
15. Is the information contained in this series ever summarized or published?  Attach copy of summary or publication.  16. Does the series contain classified information requiring security handling?  17. Does the series initiate, amend or terminate agency policies and procedures?  18. Could the function be performed if the files were lost or destroyed?  18. Could the function be performed if the files were lost or destroyed?  19. Is the series (or major portion of it) regularly microfilmed? If yes, why?  21. Does the record series provide data as input to an EDP file?  22. Has the Federal Covernment issued instructions governing the retention/dispo-  23. Will there be a need for these records 10, 15 years from now? If yes, what?  24. REQUIREMENTS. The following requires the files to be kept  25. ACENCY RECOMENDATIONS. This agency recommends that the file series be cut off at the end of each -[(CLEENDAR YEAR -[)FISCAL YEAR -[OTHER Monthly then:  [X] HOLD in the current files area 12 month(s)/ year(s):  [X] Transfer to [] State Records Center [] Local Holding Area; hold year(s):  [X] Peatroy.  [X] Transfer to State Archives for permanent retention.  [] Destroy investable of state Archives for permanent retention.  [] Destroy investable of State Peatrone in paragraph 25 Al Approved [] Disapproved [] Approved []	13. Is this the Record Copy of the series?	[x]	[]
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